



## Acadiana Area Human Services District-Board Meeting Minutes

### Tyler Mental Health Center

May 18, 2015

**Members Present:** Patricia LaBrosse (Governor Appointment/Lafayette Parish); Janise Hardy (Vermilion Parish); Denise Leonards (Acadia Parish); Mary Neiheisel (Lafayette Parish); Darla Louviere (Iberia Parish)

**Members Absent:** Amy Theobald (St. Landry Parish) notified of absence; Rob Eastin (Evangeline Parish) notified of absence; Claire Daly (Governor Appointment/Iberia Parish) notified of absence; VACANT (St. Martin Parish); VACANT (Governor Appointment/Evangeline Parish)

**Employees:** Brad Farmer, Executive Director; Monica Echeverria, Administrative Assistant

**Others:** Sheba Williams, (Tyler BHC Intern); Elaina Cozad (Tyler BHC Intern)

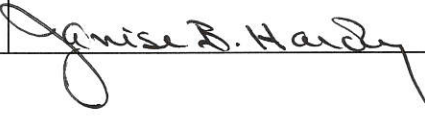
Agenda Item	Discussion	Action
Call to Order		Call to order by Patricia LaBrosse, Chair, at <u>6:19</u> p.m.
Roll Call	5 board members personally present.	
Quorum	5 board members personally present.	Secretary announced a Quorum present.
Approval of March 23, 2015 Minutes <b>*Please Note No April Meeting due to Weather Event</b>	Janise Hardy/ Denise Leonards moved/seconded approval of <u>March 23, 2015</u> minutes as presented.	Motion passed unanimously.
Solicit Public Comment Requests	None	
Public Comments/Input	Brad Farmer requested to amend the agenda to include an executive session toward the end of the meeting. As per an Attorney General opinion and according to open meetings law, since the Board gave proper notice of the meeting and	

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	have 2/3 of the members present, the Board can go into executive session.	
<p><b>*Please Note: April/May Agenda Items are combined</b></p> <p>Agenda Calendar Items</p> <p>a. Board-Executive Director Linkage i. Unity of Control (pg 26)</p> <p>b. Executive Limit i. Communication and Support (pg 15)</p>	<p>The Board speaks as a whole not as just one individual. This is shown in the Board policies &amp; bylaws and operational policies. There are no concerns.</p> <p>Janise Hardy / Denise Leonards moved/ seconded that the Board is operating in compliance with this policy.</p> <p>The speakers that the Executive Director presents to the board during monthly meetings cover the relevant trends and pertinent details of those agenda calendar items presented. Due to the weather events in February and April the Board cancelled two meetings; therefore there is a need for Board members to be diligent in attending meetings through the end of this calendar year. According to the Bylaws the Board must schedule nine meetings per calendar year.</p> <p>Janise Hardy/Denise Leonards moved/ seconded that the Board is operating in compliance with this policy.</p>	<p>Motion passed unanimously</p>
<p>c. Board Business i. Collect comments on Executive Director performance (performance evaluation form)</p>	<p>Brad Farmer presented to the Board Chair his self-evaluation and goals for next year.</p>	<p>Motion passed unanimously</p> <p>Board Chair collected the Executive Director performance evaluations that the Board members completed. For those not present, the Board Chair will collect the forms electronically.</p>

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ii. Board member self evaluation (to be distributed)	Board Chair asked those in attendance to complete the self-evaluation and turn in to her after the meeting.	Board Chair collected the self evaluations from those members present. For those not present, the Board Chair will send out and receive the forms electronically.
Unfinished Business  a. Attending another LGE Board meeting	a. Brad discussed this with Dr. Jan Kasofsky of Capital Area Human Services District (Baton Rouge). Their meetings are held at 3:00pm on the first Monday of the month. Everyone is in agreement that attending one of their meetings would be beneficial; the logistics of getting there are difficult.	Brad will continue to discuss and explore avenues for this board to attend another board's meeting.
Comments from Ex. Director		
a. Public Forum – Comments and Feedback	a. The public forum on April 2, 2015 was attended by approximately eighty-seven people. Brad Farmer, Yancey Mire and Richard Landry spoke about AAHSD and the programs offered. Board members, Patricia LaBrosse and Darla Louviere, were also in attendance. Thirteen comment surveys were returned at the end of the event. The comments will be consolidated and sent out to the Board. The marketing representative, Natalie Theriot, was able to get door prizes for the event and that was also well received.	
b. Budget Hearing- Finance Cmte 4/20 and follow up Meeting.	b. Brad Farmer and Daniel Leger (CFO) attended this Senate Finance Committee meeting. As of right now, the budget will be fine, but there are concerns for 2016.	
c. Letters to community and Responses	c. AAHSD sent out approximately three thousand letters as an overview of	

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d. Bayou Health update	<p>services offered and to share information with the community. AAHSD received a copier donated by an office supply company as a direct result of these mail outs.</p> <p>d. Bayou Health is a collection of five companies that will be taking over Magellan's work. The Bayou Health plans must follow the NCQA standards therefore each company must send out their own credentialing packets to providers. At this time there is no contract signed between the State and the Bayou Health companies.</p>	Brad will continue to attend meetings to be prepared once the contracts are done.
e. CJCC project (Criminal Justice Coordinating Council)	e. This is spearheaded by the Lafayette Parish Sheriff's office. It is an agreement between that agency, Lafayette Consolidated Government, the Lafayette School System and Probation & Parole. They are voting members. The AAHSD is not a voting member but serves in a supporting role.	Brad will check to see if board members could attend these meetings. Chair, Patricia agreed that it would be beneficial for members to be involved in those areas that they are interested in and attend the meetings with Brad.
f. NAS project (Neonatal Abstinence Syndrome)	f. This project was spearheaded by Dr. Tina Stefanski. If a mother tests positive during pregnancy or at the birth of her child, this project could step in. It involves DCFS, local hospitals, and judges. The AAHSD also serves a supporting role in this project.	

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g. Mental Health month activities	<p>g. May is Mental Health awareness month. On May 28<sup>th</sup>, the Community Resource Fair will be held here from 10:00am until 3:00pm. Last year, twenty-nine vendors participated; this year, forty-nine vendors are expected to participate. This is also the day of the client appreciation lunch. Friday, May 29<sup>th</sup> is the Children's Fun Day.</p> <p>AAHSD will be sponsoring CARF training on July 1<sup>st</sup> at the Lafayette Parish Sheriff's training facility. The managing director of the CARF Behavioral Health accreditation area is the speaker for the training.</p> <p>Brad will be on vacation June 8<sup>th</sup>-12<sup>th</sup>. As always, he will be available by phone or email.</p>	
Comments from Chair	Patricia LaBrosse thanked all those in attendance for coming and participating in the meeting.	
	<p>The ED stated that the Executive Session is to discuss investigative proceedings for allegations of misconduct.</p> <p>Darla Louviere/Mary Neiheisel moved /seconded that the Board move into Executive session @7:12pm</p> <p>Mary Neiheisel/Darla Louviere moved/ seconded that the Board reconvene into regular session @ 7:55pm.</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously</p>
Date and location of Next Meeting	Monday, June 22, 2015	Date and Time: Monday, <u>June 22, 2015</u> @ 6:15p.m.

Agenda Item	Discussion	Action
		Location : Ville Platte BHC 312 Court Street Ville Platte, LA 70586
Adjournment	Mary Neiheisel/ Darla Louviere moved/seconded adjournment.	Meeting adjourned @ 7:58 p.m.
Submitted by Secretary Janise B. Hardy		Secretary, AAHSDB